**A black and grey logo

Description automatically generated**

Manual: Personnel Policy #: 0.00.00

Section: Organization Effective Date: 00/00/00

Scope: All Staff Replaces:

Origin Date: 00/00/00 Authorized by:

Title:

|  |  |
| --- | --- |
| APPROVED BY: | |
|  | Signature (Name) Date |
| Chief Executive Officer |  |
| Chief Operations Officer / VP of Programs & Services |  |
| VP HR |  |

**SUBJECT:**

**PURPOSE:**

X.

**DEFINITIONS:**

X.

**POLICY STATEMENT:**

**PROCEDURE:**

### 

X.

**COMPLIANCE:**

X.

**ATTACHMENTS:**

Remote Work Arrangement Agreement Form

**RELATED POLICIES:**

None

**REFERENCES:**

None

**COMPLIANCE INDICATORS:**

None

**REVISED:** The table below outlines the changes made to this document.

|  |  |  |
| --- | --- | --- |
| Date | Description of Change(s) | Reviewed by: |
|  |  |  |
|  |  |  |
|  |  |  |